

## GUIDELINES FOR APPLICANTS ACADEMIC YEAR 2017/2018

This is a guide for applicants filling in the form for scholarship under The MasterCard Foundation Scholars Program at Makerere University for academic year 2017/18. All applicants are required to read the guidelines below before filling in the application form. Note that the application forms are **NOT FOR SALE** and there are **NO PAYMENTS** at any stage of the selection process.

### 1. ELIGIBILITY: The applicant;

- a) **Must** be admitted to study at Makerere University in academic year 2017/18.
- b) **Must** be from an economically disadvantaged background, and a citizen of any country in Africa.
- c) **Should** exhibit academic excellence in either Sciences or Arts with a minimum of 11 points for girls and 15 points for boys obtained in U.A.C.E between 2015 and 2016.
- d) **Must** demonstrate leadership skills and commitment to social betterment.
- e) **Must** have an exceptional record of service and activity in his/her former school and/or community.
- f) **Should** not be a holder of any other Scholarship.
- g) **Should** not have completed any Diploma or Undergraduate studies.

### 2. COMPLETING THE APPLICATION FORM

A completed application should include the following:

- a) Three Passport size photographs with the applicant's name written at the back in block letters. (Please do not staple the photographs. Submit them in an envelope).
- b) A copy of the applicant's Birth Certificate.
- c) Photocopies of primary leaving examination, Ordinary level, and Advanced level certificates of education academic documents.
- d) Copies of death certificate(s) of biological parent (s) (if applicable).
- e) Hand drawn physical map of LC I /Village of residence with clear directions of how to get to the home of residence (indicate approximate distances in kilometers from the main road).
- f) Endorsement by the Head Teacher of the A-level School attended in Section G (signed and stamped).
- g) Endorsement by the LC 1 of the District of Residence in Section H (signed and stamped)
- h) Recommendation from the former sponsoring organization

### BACKGROUND INFORMATION ON THE OCCUPATION OF THE PARENTS OR GUARDIAN

This information must be as detailed as possible. Scanty information will be a disadvantage to your candidature. The following categories are given as a guide but are not exhaustive.

1. If your father/mother/guardian is or was a businessperson, describe the business e.g. if he/she is a hawker, petty trader, retail trader, wholesaler or manufacturer, describe the categories of the goods he/she trades in. In addition, give the physical address of the business.
2. If your father /mother/guardian is or was a civil servant, state the position held in the civil service, the corresponding salary scale and state which ministry or government department she/he works or worked. If

she/he works in the private sector or Non-Governmental Organization (NGO), state the company / organization, the position held and the salary scale or salary. In addition, give the physical address i.e. the physical location of the company/organization and the telephone number if any, of the organization or the person.

3. If your father/mother/guardian is or was a farmer state whether he/she is or was a subsistence farmer, mixed/integrated/semi-commercial or commercial farmer and the type of farming i.e. whether it is keeping livestock or growing crops or a combination of both. In addition, you should estimate the number of acres on which the farming is done.

### **DEADLINE AND SUBMISSION OF APPLICATION FORM**

Submit completed scholarship application form to Makerere University, Senate Building Level 4, Room 402. P.O BOX 7062, Kampala by Friday 28<sup>th</sup> April 2017. If submitting by email as an attachment, ensure the scanned copy of the scholarship application form is clearly legible and send to:

[msgender@gender.mak.ac.ug](mailto:msgender@gender.mak.ac.ug) or [info@mcfsp.mak.ac.ug](mailto:info@mcfsp.mak.ac.ug)

### **NOTE:**

- a) Only shortlisted applicants will be contacted for interviews.
- b) Incomplete application forms will be automatically disqualified
- c) All applicants or those who will submit the application form should ensure that they register in the book in Room 402, Senate Building.
- d) Applications slipped under the doors of any office will NOT be accepted.
- e) Cases of impersonation, falsification of documents or giving false / incomplete information, whenever discovered either at the time of receiving the award or afterwards will lead to automatic cancellation of the award, refund of the money already spent on a beneficiary / prosecution in the courts of law of Uganda.
- f) Filling in and submitting an application form does not guarantee one a scholarship.
- g) Only Shortlisted applicants will be notified at every step of the scholarship application process, and the decision of the Selection Committee will be final in the awarding of the scholarship.